Admin Operational and Functional changes done in RCP:

1. **Human Resource**
   1. **Transfer** – This is provided for View Purpose only as this is not a basic transaction and data populated in this option is outcome of Employee’s affecting event. No additional buttons (Like Confirm – Only confirmed transactions are appeared in this option, Create Vacancy and Pay Structure ) will not be provided in RCP
   2. **Promotion** - This is provided for View Purpose only as this is not a basic transaction and data populated in this option is outcome of Employee’s affecting event. No additional buttons (Like Confirm – Only confirmed transactions are appeared in this option, Create Vacancy and Pay Structure ) will not be provided in RCP
   3. **Re-designation** - This is provided for View Purpose only as this is not a basic transaction and data populated in this option is outcome of Employee’s affecting event.
   4. **Deputation** - This is provided for View Purpose only as this is not a basic transaction and data populated in this option is outcome of Employee’s affecting event. No additional buttons (Like Confirm – Only confirmed transactions are appeared in this option, Create Vacancy and Pay Structure ) will not be provided in RCP
   5. **Employee Leave**
      1. Period wise Leave
         1. Operational Change: On confirmation of enchased leave, system will not ask for any input. During the entry of leave encashment, user will have to select whether encashment is to be done through Payroll or Voucher (i.e. Encash Mode). If encashment is to be done through Payroll, then user will have to enter payroll period (The period in which the encashment is to be done through salary) also. Based on these inputs, system will do encashment on confirmation
         2. Functional change:
            1. Cost center code related changes against the CCF No. COR10/C256 - AD01SUN041
            2. Weekly off/holiday consideration related changes against the CCF No. COR10/C250 - AD01SUN03. Following two new admin parameters are introduced to decide whether weekly off/holidays are to be considered from Work Shift or from holiday table

HOLIDAY\_SCAN\_BASE – If value of this parameter is “WS” then holidays will be considered from Work Shift else holidays will be considered from Holiday Table

WOFF\_SCAN\_BASE - If value of this parameter is “WS” then weekly offs will be considered from Work Shift else weekly offs will be considered from Holiday Table

* + - * 1. Advance Leave applicability related changes against the CCF No. COR10/C257 - AD01SUN042
    1. Employee Wise Leave
       1. Operational Change: On confirmation of enchased leave, system will not ask for any input. During the entry of leave encashment, user will have to select whether encashment is to be done through Payroll or Voucher (i.e. Encash Mode). If encashment is to be done through Payroll, then user will have to enter payroll period (The period in which the encashment is to be done through salary) also. Based on these inputs, system will do encashment on confirmation
       2. Functional change:
          1. Cost center code related changes against the CCF No. COR10/C256 - AD01SUN041
          2. Weekly off/holiday consideration related changes against the CCF No. COR10/C250 - AD01SUN03. Following two new admin parameters are introduced to decide whether weekly off/holidays are to be considered from Work Shift or from holiday table

HOLIDAY\_SCAN\_BASE – If value of this parameter is “WS” then holidays will be considered from Work Shift else holidays will be considered from Holiday Table

WOFF\_SCAN\_BASE - If value of this parameter is “WS” then weekly offs will be considered from Work Shift else weekly offs will be considered from Holiday Table

* + - * 1. Advance Leave applicability related changes against the CCF No. COR10/C257 - AD01SUN042
    1. Arrears on Encashment
       1. Operational Change: On confirmation of enchased leave, system will not ask for any input. During the entry of leave encashment, user will have to select whether encashment is to be done through Payroll or Voucher (i.e. Encash Mode). If encashment is to be done through Payroll, then user will have to enter payroll period (The period in which the encashment is to be done through salary) also. Based on these inputs, system will do encashment on confirmation
       2. Functional change:
          1. Cost center code related changes against the CCF No. COR10/C256 - AD01SUN041
  1. Loan
     1. Loan with Schedule
        1. Operational Change: Accrual and Reco Pattern buttons are provided on right click link on home page
        2. Functional Changes:
           1. Cost center code related changes against the CCF No. COR10/C256 - AD01SUN041
  2. Marital Status Change:
     1. Operational Changes: During confirmation, system will not ask for any input and voucher will not get generated on confirmation. Payroll Projection must be processed before confirmation. During confirmation, gift amount will be calculated and updated. Separate button is provided to generate voucher. Voucher can be generated after confirmation only.
        1. Functional Changes:
           1. Cost center code related changes against the CCF No. COR10/C256 - AD01SUN041
  3. Work Shift Rotate
     1. Operational Changes:
        1. Work Shift Rotate option is for view purpose only
        2. Shift change button of ITM is provided on right click of data populated on home page. To change shift, view data on home page. Select the desired row and right click on it. Select “Work shift Change” from the option displayed on right click
        3. Shift Rotate button of ITM is provided on right click of data populated on home page as well as separate menu option is provided

1. **Payroll**
   1. **Pay Structure**
      1. **Cadre wise**
         1. Operational Changes: Copy button is provided on right click link on home page. To copy pay table, enter pay table and cadre code (Source Pay Table and Cadre Code from which pay table is to be copied) in search condition .click on view data. Select any row from the rows displayed and right click on the row. Click on “Copy Pay Structure”. New input window will get opened. Enter To Pay Table and To Cadre Code and click on save button to copy data
      2. **Grade wise**
         1. Operational Changes: Copy button is provided on right click link on home page. To copy pay table, enter pay table and grade code (Source Pay Table and Grade Code from which pay table is to be copied) in search condition .click on view data. Select any row from the rows displayed and right click on the row. Click on “Copy Pay Structure”. New input window will get opened. Enter To Pay Table and To Grade Code and click on save button to copy data
   2. **Month wise Pay Structure**
      1. **Monthly Cadre wise**
         1. Operational Changes: Copy button is provided on right click link on home page. To copy pay table, enter pay table, cadre code and month code (Source Pay Table, Cadre Code and Month Code from which pay table is to be copied) in search condition .click on view data. Select any row from the rows displayed and right click on the row. Click on “Copy Pay Structure”. New input window will get opened. Enter To Pay Table, To Cadre Code, To Month Code and click on save button to copy data
      2. **Monthly Grade wise**
         1. Operational Changes: Copy button is provided on right click link on home page. To copy pay table, enter pay table, grade code and month code (Source Pay Table, Grade Code and Month Code from which pay table is to be copied) in search condition .click on view data. Select any row from the rows displayed and right click on the row. Click on “Copy Pay Structure”. New input window will get opened. Enter To Pay Table, To Grade Code, To Month Code and click on save button to copy data
   3. **Perks**
      1. **Cadre wise**
         1. Operational Changes: Copy button is provided on right click link on home page. To copy pay table, enter pay table and cadre code (Source Pay Table and Cadre Code from which pay table is to be copied) in search condition .click on view data. Select any row from the rows displayed and right click on the row. Click on “Copy Perk”. New input window will get opened. Enter To Pay Table and To Cadre Code and click on save button to copy data
      2. **Grade Perk**
         1. Operational Changes: Copy button is provided on right click link on home page. To copy pay table, enter pay table and grade code (Source Pay Table and Grade Code from which pay table is to be copied) in search condition .click on view data. Select any row from the rows displayed and right click on the row. Click on “Copy Perk”. New input window will get opened. Enter To Pay Table and To Grade Code and click on save button to copy data

**---------------------------------------------------------** **14-Oct-2014.Start --------------------------------------------------------**

1. **Masters**
   1. **Employee Detail Change [Changes done Against CCF No. : CQ14/CS1089]**
      1. Functional changes done to capture information required for support of Galaxy Portal
      2. Fields are added as follows
         1. User ID: Single sign on ID assigned to the employee. Non-mandatory
         2. Parent Department: Parent department of the employee. Non-mandatory. If value is specified then will be validated against department master
         3. Work Location: Work location of the employee Non-mandatory. If value is specified then will be validated against work locations master (Newly provided)
         4. Extension No: Extension no allocated to the employee. : Non-mandatory
      3. Existing department will be considered as sub department. Remaining functionality and implication of the existing department will remain same
      4. Existing Functional Group is validated against department master instead of generalized code.
      5. On confirmation of the transaction, changed values will get updated in employee master
   2. **Department [Changes done Against CCF No. : CQ14/CS1089]**
      1. Additional field department type is provided to define the type of the department (I.e. F = Functional Group, P = Parent Department and S = Sub Department) . Multiple types can be specified (i.e. F,P,S). This is added for support of Galaxy Portal master
   3. **Work Location Master [New Menu Option provided Against CCF No. : CQ14/CS1089]**
      1. New master option is provided to define wok locations (i.e. Work Premises like Acme Plaza, Corporate Center) available across the organization
   4. **Site wise Holiday Table**
      1. Bug resolved for Site code was getting protected in add mode after site code is changed
2. **Human Resource**
   1. **Employee Leave**
      1. **Period Wise Leave**
         1. Resolved bug data was not getting displayed on home page after clicking on “View” button and system was showing exception in exception window
         2. Resolved bug for flashing proper message in case of approving cancelled leave
         3. Resolved bug for flashing proper message instead of exception in case of cancelling approved leave
      2. **Employee Wise Leave**
         1. Resolved bug for flashing proper message in case of approving cancelled leave
         2. Resolved bug for flashing proper message instead of exception in case of cancelling approved leave
   2. **Employee’s Affecting Events [Changes done Against CCF No. : CQ14/CS1089]**
      1. Functional changes done to capture information required for support of Galaxy Portal
      2. Fields are added as follows
         1. Work Location: Work location of the employee Non-mandatory. If value is specified then will be validated against work locations master (Newly provided)
         2. Extension No: Extension no allocated to the employee. : Non-mandatory
         3. Parent Department: Parent department of the employee. Non-mandatory. If value is specified then will be validated against department master
      3. Existing department will be considered as sub department. Remaining functionality and implication of the existing department will remain same
      4. Existing Functional Group is validated against department master instead of generalized code.
      5. On confirmation of the transaction, changed values will get updated in employee master
   3. **Work Shift Rotate**
      1. Operational Changes:
         1. Work Shift Rotate option is for view purpose only
         2. Shift change button of ITM is provided on right click of data populated on home page. To change shift, view data on home page. Select the desired row and right click on it. Select “Work shift Change” from the option displayed on right click
         3. Shift Rotate button of ITM is provided on right click of data populated on home page as well as separate menu option is provided
   4. **Employee Holiday Change**
      1. Resolved bug to show proper message on successful cancelation of the transaction
3. **Payroll**
   1. **Month wise Pay Structure**
      1. **Monthly Cadre wise**
         1. Resolved bug for system was not allowing to enter more than 1 digit in Amount, Min Base Amount , Max Base Amount, Min Amount and Max Amount
         2. Proper error message is flashed In case of negative amount is entered in Min Base Amount , Max Base Amount, Min Amount or Max Amount
   2. **Perk**
      1. **Cadrewise**
         1. Resolved tab sequence related issue in add mode

**---------------------------------------------------------** **14-Oct-2014.End --------------------------------------------------------**

**---------------------------------------------------------** **11-Nov-2014.Start -------------------------------------------------------**

1. **Human Resource**
   1. **Employee Leave**
      1. **Functional impact on Period Wise Leave and Employee Wise** 
         1. **On approval of consumed leave application (Which is entered from Leave Portal) from Metis, system will close the workflow related pending activities for such leave application. Currently this will have no impact on encased leave application.**
         2. **On cancellation of consumed leave application (Which is entered from Leave Portal) from Metis, system will close the workflow related pending activities for such leave application**
         3. **On applying of leave from Leave Portal, system should not check whether period status is opened or not for leave applied for future date (i.e. Leave start date is for future date)**
   2. **Field labels and fields position related necessary changes are done in following options. These changes will have impact on Graphical User Interface (i.e. GUI) and will have no functional impact:**
      1. **Payroll**
         1. **Payroll / Arrears**
            1. **Arrears Delete**
            2. **Payroll Remarks**
            3. **Payroll Remarks**
            4. **Payroll Load**
            5. **Arrears Load**
         2. **Incometax**
            1. **Form16 Payment**
            2. **Incometax Confirmation**
            3. **Incometax Refund Adjustment**
            4. **Form16 Payment1**
            5. **IT Load**

**---------------------------------------------------------** **11-Nov-2014.End -------------------------------------------------------**

**---------------------------------------------------------** **19-Nov-2014.Start------------------------------------------------------**

1. **Master**
   1. **Employee Load [Changes Against CCF No: CQ14/CS1089 , CQ14/CS1014, URS-0000 (Employee Master.pdf)]**
      1. Functional changes done to capture additional information as mentioned in the CCF
      2. Fields are added in employee table as follows and are added in main form of the option
         1. Aadhar Card No: Aadhar card no of the employee. Non-mandatory
         2. Election Card No: Election card no of the employee. Non-mandatory
         3. Driving License No: Driving license no of the employee. Non-mandatory
         4. Driving License Valid Upto: Date till which the driving license of the employee is valid. Non-mandatory
         5. Physical Handicapped: Whether employee is physically handicapped or not. Possible values are Y = Yes, N = No. Non-mandatory
         6. Handicap Category: Handicap category in case of employee is physically handicapped. Non-mandatory. If value specified then the same will be validated against generalized master
         7. UAN: Unique account no of employee Provident Fund. Non-mandatory
         8. Group Mediclaim: Whether employee is covered under group medicalim or not. Possible values are Y = Yes, N = No. Default value is “N”. Non-mandatory
         9. Insider Trading: Whether employee is covered under insider trading or not. Possible values are Y = Yes, N = No. Default value is “N”. Non-mandatory
      3. Fields are added in employee family detail table as follows and are added in family detail form of the option
         1. Group Mediclaim: Whether family member is covered under group medicalim or not. Possible values are Y = Yes, N = No. Default value is “N”. Non-mandatory
      4. Fields are added in employee qualification detail table as follows and are added in qualification detail form of the option
         1. Print Sequence: Sequence in which qualification should be appeared various reports. Non-mandatory
      5. Fields are added in employee experience detail table as follows and are added in experience detail form of the option
         1. Print Sequence: Sequence in which experience should be appeared various reports. Non-mandatory
      6. Business validations are applied on some fields
      7. Some GUI related changes are done in various forms
   2. **Employee Detail Change [Changes done Against CCF No. : CQ14/CS1089, CQ14/CS1014 ]**
      1. Functional changes done to capture additional information as mentioned in the CCF
      2. Fields are added in employee table as follows and are added in employee detail change form of the option
         1. Aadhar Card No: Aadhar card no of the employee. Non-mandatory
         2. Election Card No: Election Card No of the employee. Non-mandatory
         3. Driving License No: Driving license no of the employee. Non-mandatory
         4. Driving License Valid Up to: Date till which the driving license of the employee is valid. Non-mandatory
         5. Physical Handicapped: Whether employee is physically handicapped or not. Possible values are Y = Yes, N = No. Non-mandatory
         6. Handicap Category: Handicap category in case of employee is physically handicapped. Non-mandatory. If value is specified, then the same will be validated against generalized master
         7. UAN: Unique account no of employee Provident Fund. Non-mandatory
         8. Group Mediclaim: Whether employee is covered under group medicalim or not. Possible values are Y = Yes, N = No. Non-mandatory
         9. Insider Trading: Whether employee is covered under insider trading or not. Possible values are Y = Yes, N = No. Non-mandatory
      3. On confirmation of the transaction, changed values will get updated in employee master
      4. Some GUI related changes are done in employee detail change form
   3. **Employee Basic Detail**
      1. New menu option is provided to capture basic information of employee in Metis in place of main form of employee master in ITM. Reason for providing this option is to provide user rights related functionality same as ITM.
      2. Following additional information are captured as specified in **CCF No. CQ14/CS1089, CQ14/CS1014:**
         1. Functional Group: Functional group of the employee. Non-mandatory. If value is specified then will be validated against department master
         2. Parent Department: Parent department of the employee. Non-mandatory. If value is specified then will be validated against department master
         3. Sub Department: Sub department of the employee. Mandatory and will be validated against department master
         4. Insider Trading: Whether employee is covered under insider trading or not. Possible values are Y = Yes, N = No. Default value is “N”. Non-mandatory
   4. **Employee Personal Detail**
      1. New menu option is provided to capture personal information of employee in Metis in place of personal form of employee master in ITM. Reason for providing this option is to provide user rights related functionality same as ITM.
      2. Following additional information are captured as specified in **CCF No. CQ14/CS1089, CQ14/CS1014:**
         1. Aadhar Card No: Aadhar card no of the employee. Non-mandatory
         2. Election Card No: Election card no of the employee. Non-mandatory
         3. Driving License No: Driving license no of the employee. Non-mandatory
         4. Driving License Valid Upto: Date till which the driving license of the employee is valid. Non-mandatory
         5. Physical Handicapped: Whether employee is physically handicapped or not. Possible values are Y = Yes, N = No. Non-mandatory
         6. Handicap Category: Handicap category in case of employee is physically handicapped. Non-mandatory. If value specified then the same will be validated against generalized master
   5. **Employee Address Detail**
      1. New menu option is provided to capture present and permanent address detail of employee in Metis in place of address form of employee master in ITM. Reason for providing this option is to provide user rights related functionality same as ITM
   6. **Employee Work Detail**
      1. New menu option is provided to capture work related information of employee in Metis in place of work form of employee master in ITM. Reason for providing this option is to provide user rights related functionality same as ITM.
      2. Following additional information are captured as specified in **CCF No. CQ14/CS1089, CQ14/CS1014:**
         1. User ID: Single sign on ID assigned to the employee. Non-mandatory
         2. Work Location: Work location of the employee Non-mandatory. If value is specified then will be validated against work locations master (Newly provided)
         3. Extension No: Extension no allocated to the employee. : Non-mandatory
   7. **Employee Payroll Detail**
      1. New menu option is provided to capture payroll related information of employee in Metis in place of payroll form of employee master in ITM. Reason for providing this option is to provide user rights related functionality same as ITM.
      2. Following additional information are captured as specified in **CCF No. CQ14/CS1089, CQ14/CS1014:**
         1. UAN: Unique account no of employee Provident Fund. Non-mandatory
         2. Group Mediclaim: Whether employee is covered under group medicalim or not. Possible values are Y = Yes, N = No. Non-mandatory
   8. **Employee Other Detail**
      1. New menu option is provided to capture family member related information, qualification related information, language related information, experience related information, training related information and bank related information of employee in Metis in place of family, qualification, experience, language, training and bank form of employee master in ITM. Reason for providing this option is to provide user rights related functionality same as ITM.
      2. Following additional information are captured in family detail as specified in **CCF No. CQ14/CS1089, CQ14/CS1014:**
         1. Group Mediclaim: Whether family member is covered under group medicalim or not. Possible values are Y = Yes, N = No. Default value is “N”. Non-mandatory
      3. Following additional information are captured in qualification detail as specified in **CCF No. CQ14/CS1089, CQ14/CS1014:**
         1. Print Sequence: Sequence in which qualification should be appeared various reports. Non-mandatory
      4. Following additional information are captured in experience detail as specified in **CCF No. CQ14/CS1089, CQ14/CS1014:**
         1. Print Sequence: Sequence in which experience should be appeared various reports. Non-mandatory
2. **Payroll:**
   1. **Complete process**:
      1. Some GUI related changes done in argument page
   2. **Create Payable Voucher**:
      1. Some GUI related changes done in argument page
3. **Human Resource**
   1. **Employee Leave**
      1. **Functional impact on Period Wise Leave and Employee Wise** 
         1. **On approval of consumed leave application (Which is entered from Leave Portal) from Metis, system will close the workflow related pending activities for such leave application. Currently this will have no impact on encased leave application.**
         2. **On cancellation of consumed leave application (Which is entered from Leave Portal) from Metis, system will close the workflow related pending activities for such leave application**

**---------------------------------------------------------** **19-Nov-2014.End-------------------------------------------------------**

**--------------------------------------------------------- 02-Dec-2014.Start------------------------------------------------------**

1. **Human Resource**
   1. **Employee’s Affecting Events [Changes done Against CCF No. : CQ14/CS1089]**
      1. Functional changes done to capture information against the CCF
      2. Fields are added as follows and allowed to specify new value
         1. Group Mediclaim From: Information on whether employee is covered under group mediclaim or not. This will be non-editable and value comes from the employee master
         2. Group Mediclaim To: Information on whether employee is covered under group mediclaim or not. Initial value will come from employee master and can be changed
         3. Insider Trading From: Information on whether employee is covered under insider trading or not. This will be non-editable and value comes from the employee master
         4. Insider Trading To: Information on whether employee is covered under insider trading or not. Initial value will come from employee master and can be changed
      3. On confirmation of the event transaction, the changed value will get updated in employee master
2. **Payroll**
   1. **Income Tax**
      1. **Income Tax Processing (Migrated inn RCP with requirement specified in the CCF No.: CQ14/CS1059)**
         1. **Projected income will be calculated till the retirement in case of retirement date is in between the accounting period for which income tax is processed**
         2. **If retirement date is prior to the period from where income tax is processed, then projected income will be considered for one month only**

**For Example: Employee’s retirement period is June-2014 and income tax is getting processed from July-2014 to March-2015 then projected income will be considered for the month of July-2014**

* + - 1. **In case of relieve date is existing in employee master for the employee then retirement functionality will not get applied**
    1. **Income Tax Reprocess is migrated and released. Some GUI related changes are done in Income Tax**
    2. **Income Tax for resigned employee options is migrated and released. Some GUI related changes are done in Income Tax process for resigned employee**
  1. **Payroll**
     1. **Messages related changes done in Complete Process**

1. **Master**
   1. **Employee Master**
      1. **Bug fixed for Position Code related validation and updating Organization Structure accordingly**

**--------------------------------------------------------- 02-Dec-2014.End------------------------------------------------------**

**--------------------------------------------------------- 12-Dec-2014.Start -------------------------------------------------------**

1. **Masters**
   1. **Employee Load [Changes Against CCF No: CQ14/CS1089 , CQ14/CS1014]**
      1. **Following functional changes are done in this option**
         1. **On change of sub department code, if functional group is empty, then system should set sub department code in functional group**
         2. **On change of sub department code, if parent department is empty, then system should set sub department code in parent department**
         3. **System should validate for empty functional group**
         4. **System should validate for empty parent department**
         5. **On saving of data, system should update user id (If changed) in users table**
   2. **Employee Basic Information[Changes Against CCF No: CQ14/CS1089 , CQ14/CS1014]**
      1. **Following functional changes are done in this option**
         1. **On change of sub department code, if functional group is empty, then system should set sub department code in functional group**
         2. **On change of sub department code, if parent department is empty, then system should set sub department code in parent department**
         3. **System should validate for empty functional group**
         4. **System should validate for empty parent department**
   3. **Employee’s work information [Changes Against CCF No: CQ14/CS1089 , CQ14/CS1014]**
      1. **Following functional changes are done in this option**
         1. **On saving of data, system should update user id (If changed) in users table**
   4. **Employee Detail Change information [Changes Against CCF No: CQ14/CS1089 , CQ14/CS1014]**
      1. **Following functional changes are done in this option**
         1. **On saving of data, system should update user id (If changed) in users table**
2. **Human Resource**
   1. **Employee’s affecting events [Changes Against CCF No: CQ14/CS1089 , CQ14/CS1014]**
      1. **Following functional changes are done in this option**
         1. **System should validate for empty functional group**
         2. **System should validate for empty parent department**

**--------------------------------------------------------- 12-Dec-2014.End -------------------------------------------------------**

**--------------------------------------------------------- 06-Feb-2015.Start -------------------------------------------------------**

1. **Masters:**
   1. **Employee Load:**
      1. **New field “Eligible for Pension” is added on front end in payroll tab to store information whether employee is eligible for pension or not**
   2. **Employee Payroll Information:**
      1. **New field “Eligible for Pension” is added in payroll tab to store information whether employee is eligible for pension or not**
   3. **Grade:**
      1. **New field “Level No” is added on front end to information on level of the grade**
2. **GUI and Label related changes done against the feedback/suggestion given by HR user**

**--------------------------------------------------------- 06-Feb-2015.End -------------------------------------------------------**

**--------------------------------------------------------- 13-Feb-2015.Start -------------------------------------------------------**

1. **Masters**
   1. **GUI related changes in Employee Other Detail option**
2. **Human Resource >> Employee Leave >> Arrears On Encashment**
   1. **Issue of employee’s name not getting displayed for approver and authority**
3. **Payroll>> Leave Processing**
   1. **Changes done in “Auto leave encashment” process as follows against the CCF No. CQ14/CS6023 and Request ID. A14ESUN002 and CCF No. COR10/C256 and Request ID AD01SUN041:**
      1. **Options in drop down list of “Process For” are changed as follows:**
         1. **“Excess balance as of today” (Functionality is same as “All” option in ITM)**
         2. **“Closing balance as on date” (Functionality is same as “Date Wise” option in ITM)**
         3. **“Excess balance as on date” (New option is added to bring leave balance based on the logic defined in database function “FN\_GET\_ENC\_LVEBAL”. Client can modify this function as per the requirement. Other functionality of this option is same as the option “Excess balance as of today” )**
      2. **User Right is implemented on above options as follows. System will not allow to process for the option for which right is not provided. If “\*” right is provided then system will allow to process for any of the option select by user**
         1. **“Excess balance as of today” - Right Character “C”**
         2. **“Closing balance as on date” - Right Character “L”**
         3. **“Excess balance as on date” – Right Character “D”**
      3. **System should update proper cost center code in voucher detail (in case of encashment is done through voucher) same as cost center is getting updated in payroll voucher**
   2. **Changes done in “Leave lapse” process as follows against the CCF No. CQ14/CS6023 and Request ID. A14ESUN002:**
      1. **New field “Process For” is added on front end with Options in drop down list as follows:**
         1. **“Excess balance as of today” (Functionality is same as ITM)**
         2. **“Excess balance as on date” (New option is added to bring leave balance based on the logic defined in database function “FN\_GET\_LAPSE\_LVEBAL”. Client can modify this function as per the requirement. Other functionality of this option is same as the option “Excess balance as of today” )**
      2. **User Right is implemented on above options as follows. System will not allow to process for the option for which right is not provided. If “\*” right is provided then system will allow to process for any of the option select by user**
         1. **“Excess balance as of today” - Right Character “C”**
         2. **“Excess balance as on date” – Right Character “D”**
   3. **“Leave carry forward” option is migrated in RCP with some GUI related changes in user criteria form**
   4. **“Leave convert” option is migrated in RCP with some GUI related changes in user criteria form and data displayed**
4. **Payroll >> Perk**
   1. **“Perk Lapse” option is migrated in RCP with some GUI related changes in user criteria form and data displayed**
   2. **“Perk Claim without Loan Adjustment” option is migrated in RCP with some GUI related changes in user criteria form and data displayed. One more operational and functional changes is done in this option is, system will flash error in case claimed amount is not same as the balance amount when value “Yes” is select for “Full Claim”**
   3. **“Perk Claim Load” option is migrated in RCP for viewing data processed from perk claim options. No “Add”, “Edit” and “Delete” button provided in this option**

**--------------------------------------------------------- 13-Feb-2015.End -------------------------------------------------------**

**--------------------------------------------------------- 23-Feb-2015.Start -------------------------------------------------------**

1. **Masters**
   1. **Employee >> Employee Temporary**
      1. **Option migrated in RCP with some GUI related changes**
   2. **Employee Load, Employee Temporary, Employee Other Detail**
      1. **GUI and label related changes done in Family detail**
      2. **GUI and label related changes done in language detail**
      3. **GUI and label related changes done in training detail**
2. **Human Resource**
   1. **Employee Holiday change**
      1. **Resolved issue of popup help on new holiday table column in copy holiday option (Reported by Amit Patil in issue tracker)**
   2. **Shift Rotate**
      1. **Resolved issue of data was not getting displayed on home page (Reported by Amit Patil in issue tracker). Oracle SQL file shift\_rotate11.sql is provided for the same**
   3. **Shift Process**
      1. **GUI and label related changes done (Reported by Amit Patil in issue tracker)**
3. **Payroll**
   1. **Leave Processing >> Balance creation**
      1. **Option migrated in RCP with some GUI changes**
   2. **Leave Processing >> Leave lapse**
      1. **Label and GUI related changes done**
      2. **Resolved Issue of processing was not happening in certain cases**
   3. **Leave Processing >> Auto leave encashment**
      1. **Label and GUI related changes done**
   4. **Drop Deduction >> Single**
      1. **Option migrated in RCP with some GUI related changes**
   5. **Adhoc Advance** 
      1. **Option migrated in RCP with some GUI related changes**

**--------------------------------------------------------- 23-Feb-2015.End -------------------------------------------------------**

**--------------------------------------------------------- 02-Mar-2015.Start -------------------------------------------------------**

1. **Human Resource**
   1. **Loan>>Loan Interest Load**
      1. **Option is migrated in RCP with GUI related changes**
2. **Payroll**
   1. **Attendance>>Overtime Load**
      1. **Option is migrated in RCP with GUI related changes**

**--------------------------------------------------------- 02-Mar-2015.End -------------------------------------------------------**

**--------------------------------------------------------- 10-Mar-2015.Start -------------------------------------------------------**

1. **Payroll**
   1. **Income tax >> Split Income Tax Confirmation**
      1. **Option migrated in RCP with GUI related changes**
   2. **Attendance>> Daily**
      1. **Changes done in RCP to allow in time, out time, lunch time as per ITM and added validations for In Time, Out Time**
      2. **Label related changes**
   3. **Attendance>>Monthly**
      1. **Removed one filter argument from home page (i.e. View Data)**
      2. **Label related and other GUI related changes done**
      3. **Changes done in GUI to allow sufficient numeric value in** leave taken, Weekly off days & Holiday, No of Days
      4. **Changes done to set default values on adding record in RCP**
      5. **Validation added for not to allow null or empty employee code in add mode**
   4. **Attendance>> Attendance From LWP**
      1. **Option migrated in RCP and with some GUI related changes**
   5. **Attendance>>Complete Attendance Processing**
      1. **Calculation and display of “Cur-Off Date” on change of No of Days**
      2. **Displayed description of period, site, employee and processing group**
      3. **GUI related changes done**
      4. **Resolve the issue of processing date not getting set**
      5. **Resolve issue of unable to process record**
   6. **Payroll/Arrear >>Payroll Load**
      1. **Label and Title related change**
      2. **Added Loan Schedule detail as per ITM**
   7. **Income tax-> Form 16 payment**
      1. **Changes done to accept sufficient value in amount field**

**--------------------------------------------------------- 10-Mar-2015.End -------------------------------------------------------**

**--------------------------------------------------------- 24-Mar-2015.Start -------------------------------------------------------**

1. **Finance**
   1. **Payable>>Sales Incentive**
      1. **Option migrated in RCP**
      2. **Changes done against the CCF No.: CQ14/CS6021 – Base Request ID: W14ESUN005 to update expense cost center in payroll voucher from incentive header data rather than updating the cost center mapped to employee in employee master**
      3. **Changes done against the CCF No.: CQ14/CS6011 – Base Request ID: A14CSUN001 to calculate and deduct income tax from incentive voucher as follows:**
         1. **Income tax to be calculated and deduct from payroll voucher will be decide based on the finance parameter “DEDUCT\_IT\_FRM\_SALINC” defined for period code “999999”. If value of this parameter is “Y” then income tax will be calculated and deducted from incentive voucher and if value of this parameter is other than “Y” or the parameter is not defined, then income tax will not calculated and deducted from incentive voucher**
         2. **Ad code for taxable amount to be specified in payroll parameter “TAXABLE\_AMT\_ADCODE” for period code “999999”. If this parameter is not defined or value is not defined or wrong ad code specified, then income tax will not get deducted from incentive voucher**
         3. **Income tax will be calculated and deducted from voucher based on following formula:**
            1. **Income tax on incentive = (Total Tax Liability \* Incentive Amount) / Taxable Amount (Inclusive incentive amount)**
            2. **Income tax on incentive will be rounded to rupee**
         4. **During posting of “Sales Incentive” transaction, system will process payroll projection for employee (If not processed) and will also do income tax processing.**
         5. **Installment of tax deduction for balance periods will be generated for tax payable amount after deducting income tax on incentive voucher**
         6. **Note That, posting of sales incentive transaction will take time as during posting, system will do payroll projection and income tax processing for each employee**
2. **Human Resource**
   1. **Tour>>** **Tour Programme**
      1. **Changes done for not to allow modify tour from RCP, which are applied from HR Portal**
      2. **Changes done for not to allow approve tour from RCP, which are in open mode**
      3. **Changes done in confirmation and cancellation from RCP, to give cross impact in HR Portal for tour applied from HR Portal**
      4. **GUI related changes done**
      5. **Start Time and End Time is removed from front end**
   2. **Loan>>** **Pending Recoveries**
      1. **Option Migrated in RCP**
      2. **GUI and Label related changes**
      3. **Changes in data displayed on double clicking on transaction displayed in home page. This changes done to make the transaction compliance with RCP**
      4. **Functionality of “Recover” button of ITM, is provided as “Loan Recovery” on right click of transaction**
      5. **As discussed with Sumit, Functionality of “Hole/Release” button of ITM is not provided in RCP**
3. **Payroll:**
   1. **Income tax>>Processing**
      1. **Changes done to calculate and deduct income tax on incentive voucher, against the CCF No.: CQ14/CS6011 – Base Request ID: A14CSUN001**
      2. **Changes done to consider any tax refund (Given under different ad code) given in payroll voucher, to derive final tax payable amount for installment generation. This change done to resolve bug reported by Nilesh Parekh and Vishal Sanghavi. The AD Code for tax refund must be defined in payroll parameter “ITAX\_REFUND\_ADCODE” for period code “999999”**
   2. **Attendance>>Daily**
      1. **GUI related changes**
      2. **Changes done to update Punch String (for any changed done in “In Time” or “Out Time”) on saving of data**
   3. **Attendance>>Attendance Proc. On Hours**
      1. **Option migrated in RCP**
      2. **GUI related changes**
      3. **Changes done to support site prefix and period prefix in logic of transaction id generation for over time**
   4. **Leave Processing>>** **Balance Forecast**
      1. **Option migrated in RCP**
      2. **GUI related change**

**--------------------------------------------------------- 24-Mar-2015.End -------------------------------------------------------**

**--------------------------------------------------------- 02-Apr-2015.Start -------------------------------------------------------**

1. **Payroll**
   1. **Perk>>Perk Process Load**
      1. **Labels and GUI related changes done against the Feedback given by HR**
   2. **Perk>>Perk Claim Load**
      1. **Change date, change user and change term displayed in detail form of perk claim transaction as per ITM and feedback given by HR**
   3. **Perk>>Perk Claim Without Loan Adjustment**
      1. **Validation added for payroll period code, when claimed amount is to be paid through payroll. System will flash message when period code is kept blank in such case rather than showing completion message**
      2. **Messages related changes done as per feedback given by HR**
      3. **Changes done against feedback given by HR for not to show negative balances in claim process**
   4. **Vouchers**
      1. **IT Flag column is added on front end same as ITM**
      2. **Label of header and detail forms are changed as per feedback given by HR**
   5. **Leave Processing>>Leave Convert**
      1. **Form heading changed as per feedback given by HR**
   6. **Adhoc Advance**
      1. **Column width related changes done in home page as per feedback given by HR**
      2. **Changes done to show full description of AD Code as per feedback given by HR**
   7. **Paystructure>>Grade Wise**
      1. **Changes done in GUI to accept sufficient digits in amount and other numeric columns**
   8. **Month Wise Paystructure>>Grade Wise**
      1. **Changes done in GUI to accept sufficient digits in amount and other numeric columns**
   9. **Perks>>Cadre Wise**
      1. **Changes done in GUI to accept sufficient digits in amount and other numeric columns**
   10. **Perks>>Grade Wise**
       1. **Changes done in GUI to accept sufficient digits in amount and other numeric columns**
   11. **Perks>>Employee Wise**
       1. **Changes done in GUI to accept sufficient digits in amount and other numeric columns**
   12. **Attendance>>Daily Attendance**
       1. **Changes done to update changed timings in punch string on saving of data**
2. **Human Resource**
   1. **Leaves>>Period Wise Leave and Employee Wise Leave**
      1. **Changes done to flash message on confirmation of leave encashment application, in case of payroll projection detail not available for calculation of encashment amount**

**--------------------------------------------------------- 02-Apr-2015.End -------------------------------------------------------**